

TARBIYYAT

Guidelines

A structured guide for the responsibilities of a Local Nazim Tarbiyyat,
Amila engagement, and Khuddam development



MAJLIS
KHUDDAMUL AHMADIYYA
UNITED KINGDOM
TARBIYYAT

As Local Nazim Tarbiyyat, you must lead by personal example and build a strong support team.



Lead by Example

Attend congregational prayers at your local Mosque or Salat centre consistently.



Daily Qur'an Reading

Read the Holy Qur'an daily along with its translation.



Religious Education

Continuously increase religious knowledge by reading Jama'at literature.



Spiritual Focus

Maintain consistent Zikr (remembrance of Allah) and regularly pray voluntary prayers.



Content Distribution

Share all materials from Regional Nazim Tarbiyyat with local Amila and Khuddam groups.



Team Building

Identify and select 3 Khuddam from your Qiadat to assist you in executing this role.

Congregational Prayer Goal

All local Amila members should be encouraged to attend at least 1 congregational prayer at their local Mosque or Salat centre on a daily basis.

Zikr App Management

Set up a dedicated Amila group on the Zikr app.
Encourage members to track their daily Zikr.
Share leaderboard weekly & announce 1st, 2nd, 3rd place during local Amila meetings.

Self-Assessment Forms

Distribute a Tarbiyyat self-assessment form to all local Amila members **twice a month** (aim for **100% participation**).
Members must input their name and role. Data is **strictly confidential** - only shared with Local Qaid and Regional Nazim Tarbiyyat.
General statistics must be shared with the entire local Amila group on a weekly basis. Sharing these Statistics will enable Amila members to assess their current state and encourage them to make improvements.



 Data shared ONLY with Qaid & Regional Nazim

100%

Attendance of local Amila members for Fajr or Isha'a on a daily basis

2x/month

Form Frequency

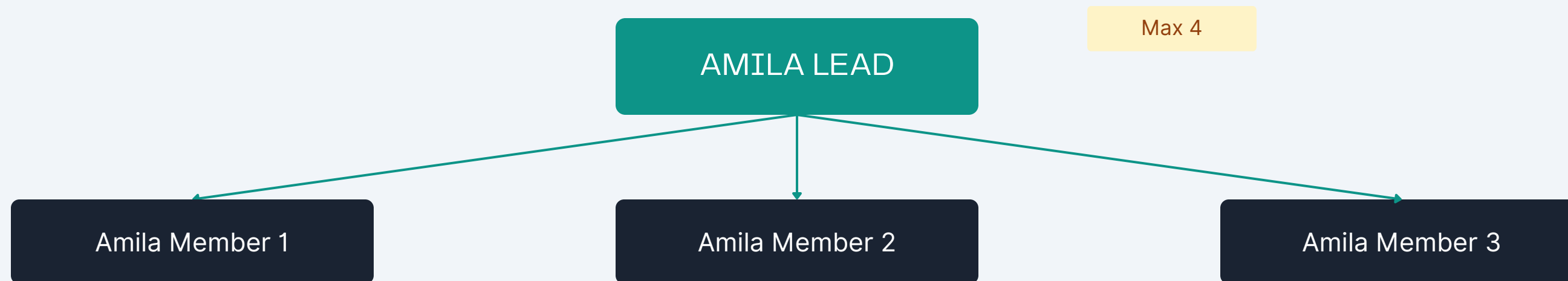
100%

Participation Goal

Weekly

Stats Sharing

Buddy System Structure



Key Responsibilities of Group Leads



Well being House Visits/ Phone Calls

Take time out to get to know members by calling them or by doing house visits. Encourage each other to attend congregational prayers at the local mosque or Salat centre. Identify any blockers for less active/engaged Khuddam



Friday Sermon Discussion Circle

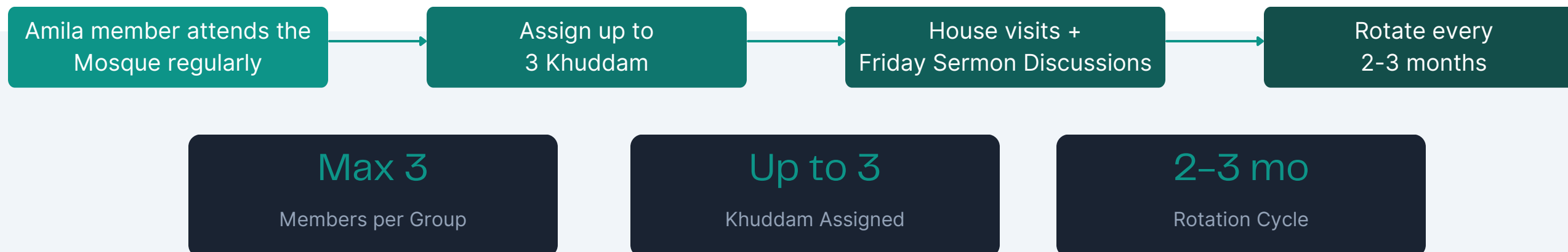
Organise weekly Friday Sermon discussions with assigned Amila members (in person or over the phone). Refer to weekly Friday Sermon Poster or the Friday Sermon Summary section on alislam.



Expansion to Khuddam

Once Amila members establish regular Mosque attendance, assign them up to 3 less active/engaged Khuddam. Apply the same approach: wellbeing house visits/ phone calls, encouraging congregational prayer, and weekly Friday Sermon discussion circles.

Buddy group formed should rotate every 2 or 3 months.



Buddy System Ethos

Inspired by the Holy Qur'an

And remember when Abraham said, 'My Lord, show me how Thou givest life to the dead.' He said, 'Hast thou not believed?' He said, 'Yes, but I ask this that my heart may be at rest.' He answered, 'Take four birds and make them attached to thyself. Then put each of them on a hill; then call them; they will come to thee in haste. And know that Allah is Mighty, Wise.'

(2:261)

Inspired by Muakhat system

The Muakhat System (or Pact of Brotherhood) was established by the Holy Prophet Muhammad (sa) to integrate the Muhajirun (migrants from Mecca) with the Ansar (local residents of Medina). It paired individuals into spiritual and practical "brothers" to ensure the survival of the newly formed Muslim community.

Hazrat Mirza Bashir Ahmad (ra) writes

The Holy Prophet (sa) established a covenant of brotherhood between the Ansar and the Muhajireen. He paired individuals from both groups together, making each pair 'brothers.' As a result, the two groups became so united through love, sincerity, and mutual sacrifice that they appeared as one soul in two bodies.

The Ansar came to regard the Muhajireen as their own brothers. The Muhajireen had previously been engaged in trade and other occupations in Makkah, but because they were not familiar with such work in Madinah, the Ansar voluntarily made arrangements to share their orchards and agricultural lands with them. Thus, the Muhajireen received a share in the produce of these lands. Gradually, in accordance with their abilities and skills, the Muhajireen began engaging in various trades in Madinah. Their circumstances slowly improved, and they no longer remained dependent upon the support of the Ansar.

It is narrated that when the Muhajireen observed this extraordinary kindness and compassion from the Ansar, they once came before the Holy Prophet (sa) and praised the conduct of the Ansar, saying:

"O Messenger of Allah! We have never seen people like them. Whenever prosperity is available, they share it with us, and whenever hardship comes, they do not allow us to bear it alone. We fear that they may take away all the reward from Allah, leaving nothing for us."

The Holy Prophet (sa) replied:

"No, this will not happen, so long as you continue to pray for them and acknowledge their kindness."



Super Salat Day

Organise a Super Salat Day for your Qiadat. Read short extracts from the monthly Tarbiyyat Pack.



Salat Tracking

Establish an effective method to track and log Salat attendance. Submit completed attendance sheet to Regional Nazim Tarbiyyat on a weekly basis.



Zikr App Engagement

Set up Zikr app group for all local Khuddam. Share leaderboards weekly. Recognize most active Khuddam during monthly meetings.



Monthly Activities

- 1 Get Together or fun/engaging activity every month for local Khuddam
- 1 Qur'an Class for all Khuddam (refer to Tarbiyyat Pack if needed)



Wellbeing House Visits

Utilise the buddy system and aim to visit **70% of Tajneed every month**.

Prioritise individuals not visited during the previous month.

Complete and submit the house visit feedback form for every visit.

Use Buddy System

Visit 70%
Tajneed/month

Prioritise
unvisited

Submit feedback
form



CARS Logging

Log all prayer attendance at the local mosque or Salat centre on the CARS platform.

Pass this information along to the Regional Nazim Tarbiyyat.

70%

Monthly Tajneed Visits

1/month

Tarbiyyat Activity & Qur'an Class

Weekly

Leaderboard Sharing

1/week

Extract Reading